

To: Chairman & Members of the Salcombe Harbour Board
(Cllrs R J Carter, M J Hicks, K R H Wingate and S A E Wright)
Co-opted Members – Mr J Barrett, Mr T Bass,
Mr C C Harling, Mr H Marriage, Mr M O'Brien and Mr P Waring)

Our Ref: CS/KT

cc: Remainder of Council for information
Usual press and officer circulation

16 September, 2011

Dear Member

A meeting of the **Salcombe Harbour Board** will be held at **Kingsbridge Town Council Offices, Quay House, Ilbert Road, Kingsbridge TQ7 1DZ** on **Monday 26 September, 2011**, at **2.30 pm** when your attendance is requested.

Yours sincerely

Kathryn Trant
Senior Member Support Officer

<p>FOR ANY QUERIES ON THIS AGENDA, PLEASE CONTACT KATHRYN TRANT THE SENIOR MEMBER SUPPORT OFFICER ON DIRECT LINE 01803 861185</p>
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A G E N D A

1. **Minutes** - to approve as a correct record and authorise the Chairman to sign the minutes of the meeting of the Board held on 12 July, 2011 (pages 1 to 6);
2. **Urgent Business** - brought forward at the discretion of the Chairman;
3. **Division of Agenda** - to consider whether the discussion of any item of business is likely to lead to the disclosure of exempt information;
4. **Declarations of Interest** – Members are invited to declare any personal or prejudicial interests, including the nature and extent of such interests, they may have in any items to be considered at this meeting;
5. **Public Question Time** – a period of up to 15 minutes is available to deal with questions from the public;

6. **Feedback from Harbour Community Forums** – to receive verbal reports from Board Members who attend the Harbour Community Forums on behalf of the Board, and to appoint new Members required as a result of changes at annual Council;
7. **Harbour Budget 2012/13** – to consider a report which sets out the Budget for 2012/13 and builds upon the principles adopted in the Strategic Business Plan (pages 7 to 23);
8. **Salcombe Harbour Board Fees and Charges 2012/13** – to consider a report which enables Members to recommend Harbour fees and charges for 2012/13 (pages 24 to 32);
9. **Strategic Business Plan 2012 - 2017** – to consider a report which appraises Members on the progress toward the development of a five year Business Plan for the Harbour Authority and seeks approval of a timetable for full public consultation through to final ratification of the Plan (pages 33 to 69);
10. **Moorings Allocation Issues** – to consider a report which presents a Moorings Allocation Issue to the Board for consideration (pages 70 to 74);
11. **Report on Minor Collisions** – to consider a report which advises Members of the issue of a number of minor collisions which go unreported in the harbour and to enable a discussion and to consider a strategy to address the problem (pages 75 to 85);
12. **Matters for Future Consideration** – to consider a report which identifies matters for future consideration (pages 86 to 92).

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N.B. Legal and financial officers will not, as a general rule, be present throughout all meetings, but will be on standby if required. Members are requested to advise the Member Support Service in advance of the meeting if they require any information of a legal or financial nature.

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MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER

THIS AGENDA HAS BEEN PRINTED ON ENVIRONMENTALLY FRIENDLY PAPER

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